



Recruitment

Transport Co-ordinator

A great opportunity to join our Transport team based at our Head Office, Southampton. This role requires a confident speaker on the phone, someone who likes a challenge and enjoys daily interaction with people (internally and externally). You will be working with an experienced Transport Manager who will help train and educate best practices.

Type: Permanent

Location: Nursling Industrial Estate, Southampton

Hours: Monday – Friday 8am – 5pm

Responsibilities:

- To plan, organise and manage the routing of all fleet vehicles on deliveries and collections
- Working with the drivers on a daily basis
- Supporting the sales team to help meet timeframes.
- Build strong relationships with key customers.
- Work with Site Operations and other key business departments
- In addition to these duties, employees are required to carry out such other tasks as may be reasonably required, for example assisting the admin team during busy periods.

We are an experienced fleet company and pride ourselves on providing a quality service to our customers. You will join a happy company that aims to please its customers and employees

We are committed to achieving workforce diversity reflective of our communities. We are an equal opportunity employer. All qualified applicants will receive consideration for employment.

Please send your CV to admin@waltet.co.uk or call 02380 748090 for more information